

Instructions for Threading a Sewing Machine

While threading varies from machine to machine, they are similar. The machine to the right is an older Elna with a bobbin placement flat under the presser foot and a foot-press for the power. Other variations in machines include a bobbin that is installed in the face of the space under the presser foot. Instructions for that type of machine would be slightly different. Other power sources can be a knee lever underneath a cabinet model machine.



Part 1: Threading the Bobbin



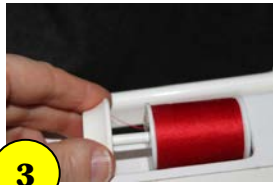
1

Loosen outside part of the wheel



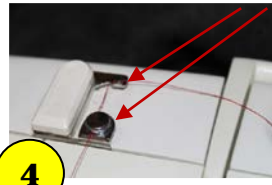
2

Put thread on spindle



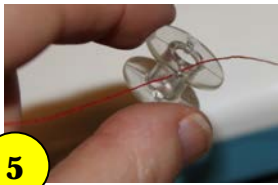
3

Put cap on spindle



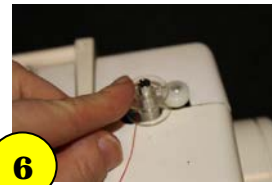
4

Run thread through both holders



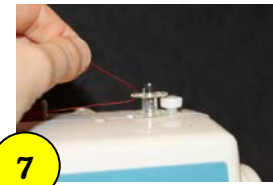
5

Run thread through the hole in bobbin



6

Place bobbin on winder, push in place



7

Grasp tail of thread



8

Apply foot peddle to run the machine



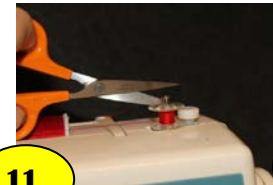
9

Hold thread for one row of threading



10

Stop running machine



11

Trim tail closely



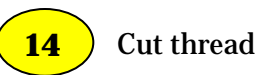
12

Apply foot peddle and finish winding bobbin



13

Snap bobbin out of place



14

Cut thread

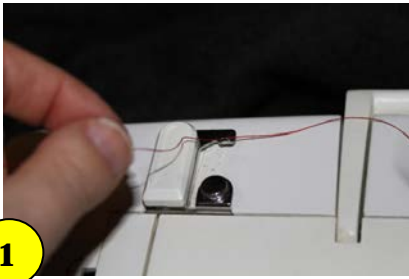
Congratulations, your bobbin is ready to load into your machine!



Machine wheel

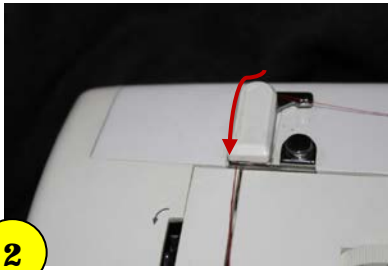
Important:
Make sure to retighten your machine wheel before you proceed or you machine will not run properly!

Part 2: Threading the Machine



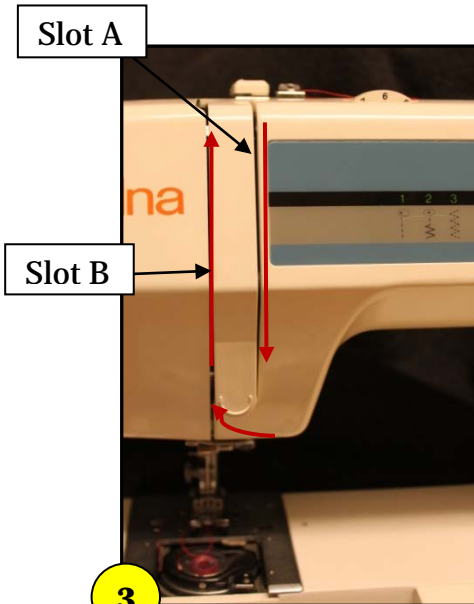
1

Put thread through 1st guide



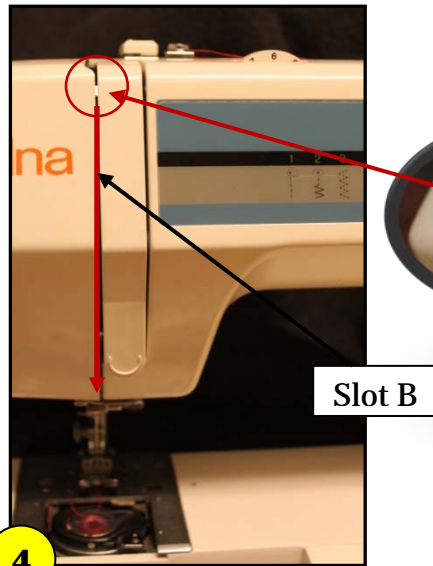
2

Loop around 2nd guide toward you.



3

Run thread down through Slot A, around the bottom & up through Slot B

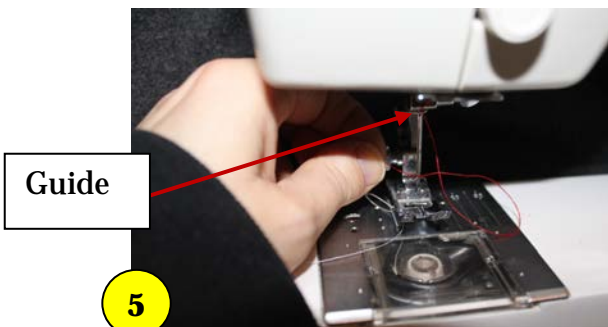


4

Loop thread counter clockwise through metal guide and back down through Slot B



Quick Tip:
If you trim thread and moisten it before threading it through the needle, it's easier!



5

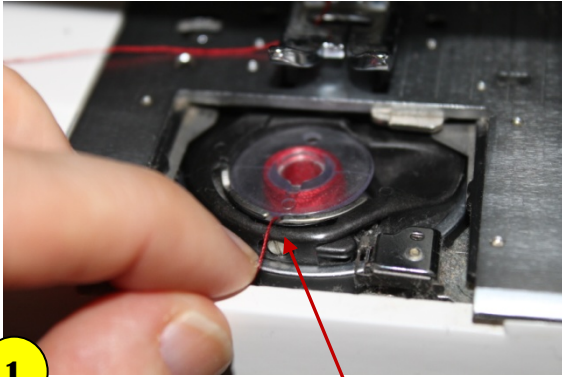
Run thread through guide and through the needle, from front to back



6

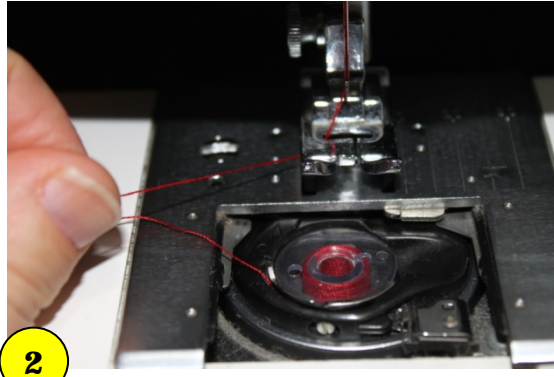
Open lid on bobbin holder

Part 3: Engaging the Bobbin



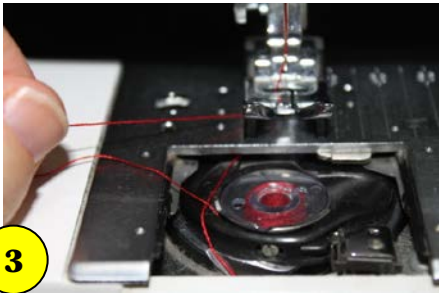
1

Drop bobbin into cradle and hook thread through small groove



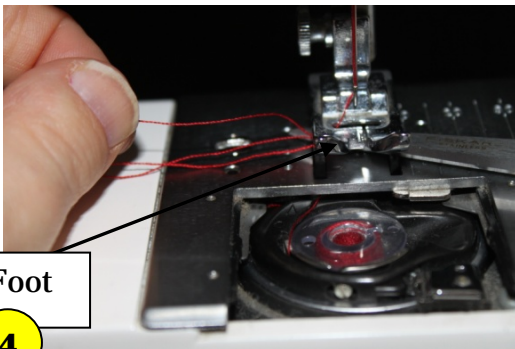
2

Slowly turn the machine wheel toward you and grasp the machine thread that is through the needle and the presser foot



3

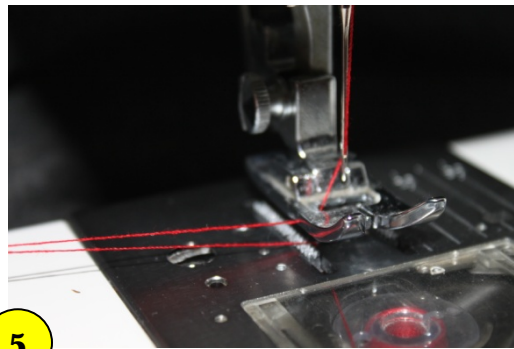
You will see the thread rotate through the bobbin space and loop the needle thread. It will pull it through the hole



Presser Foot

4

Brush with a small flat object from front to back under the presser foot to pull the threads out straight



5

Replace the cover for the bobbin

Congratulations! You've threaded the sewing machine!!